

**LOCAL  
MANAGING  
COMMITTEE  
AY 2021-22**



## Shri Vile Parle Kelavani Mandal's Institute of Technology, Dhule

Survey No. 499, Plot No.02, Behind Gurudwara, Mumbai-Agra Highway,  
Dhule 424001, Maharashtra, Phone: 02562-297801, 297601.

Web: [www.svkm-iot.ac.in](http://www.svkm-iot.ac.in) Email: [iotdhule@svkm.ac.in](mailto:iotdhule@svkm.ac.in)

Outward No. SVKM/IOT/Admin/2021-22/033

Date: 13/08/2021

### NOTICE

Respected Sir/Madam,

A meeting of the Local Managing Committee of the institute will be held on **Friday, 27<sup>th</sup> August 2021 at 12:00 Noon** at Board Room of the Institute. The Agenda for the meeting is as given below. This is to request you to kindly attend the meeting.

### AGENDA

- Minutes of Previous Meeting  
Subject
- Item 1: To confirm the minutes of previous meeting of the Local Managing Committee held on Saturday, 20<sup>th</sup> February 2021.
  - Item 2: To review the Action Taken Report on the suggestions/decisions of the Local Managing Committee in the last meeting held.
  - Item 3: To review the working and progress of the institute and planning for the admission process for the A. Y. 2021-22.
  - Item 4: To plan the commencement of Academics for the A. Y. 2021-22.
  - Item 5: To review the progress of academic curriculum through online mode.
  - Item 6: To review and update existing Moodle and eContent.
  - Item 7: To review, continuation of Covid safety measures taken by institute and vaccination status of all the staff members as well as students.
  - Item 8: To review status of University affiliation and AICTE approval for A. Y. 2021-22.



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- Item 9: To review the status of preparation of NBA accreditation.
- Item 10: To discuss Alumni association formation of the institute.
- Item 11: To review progress of construction of institute, Hostels, staff quarters and other further plannings.
- Item 12: To organize online faculty development programs.
- Item 13: To review the completion of Faculty recruitment Process.
- Item 14: To note the requirements of equipments and books for the year 2021-22.
- Item 15: To transact any other business with the permission of the Chairman.

Yours faithfully,



*N. Salunke*  
Dr. Nilesh Salunke

(Principal & Member-Secretary)

Principal  
SVKM's Institute of Technology, Dhule



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Copy to,

Sr. No.	Name of Member	Particular	Sign
1	Dr. Ajay Pasari	Chairman	
2	Shri. Rajgopal Bhandari	Member	
3	Shri. Santosh Agrawal	Member	
4	Shri. Ajay Agrawal	Member	
5	Dr. K. B. Patil	Member	
6	Dr. Sameer Goyal	Member	
7	Shri. Anmol Suryavanshi	Member	
8	Shri. Mohammed Juneduddin	Member	
9	Shri. Tukaram Gawali	Member	
10	Shri: Atul Patwari	Member	



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Date: 27/08/2021

**Minutes of the meeting of the Local Managing Committee.**

The meeting of the Local Managing Committee of Shri Vile Parle Kelavani Mandal Institute of Technology, Dhule (B. Tech) was held on **Friday 27<sup>th</sup> August 2021 at 11:00 AM through online mode.**

**The following members were present: -**

Sr.No.	Name of Member	Particular	Sign.
1	Dr. Ajay Pasari	Chairman	
2	Shri. Rajgopal Bhandari	Member	
3	Shri. Santosh Agrawal	Member	
4	Shri. Ajay Agrawal	Member	
5	Dr. K. B. Patil	Member	
6	Dr. Sameer Goyal	Member	
7	Dr. Nilesh Salunke	Member-Secretary	
8	Shri. Anmol Suryavanshi	Member	
9	Shri. Mohammed Juneduddin	Member	
10	Shri. Tukaram Gawali	Member	
11	Shri. Atul Patwari	Member	

The meeting began with welcome note by Chairman Dr. Ajay Pasari.

**The following points were discussed:**





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**Item 1: Review of Previous Meeting held on 20.02.2021.**

**Agenda No. 1 & 2**

Review of previous Local Managing Committee and Action Taken Report was taken and satisfactory remarks were given for implementation of all the discussed points.

**Item 2: Review of working and progress of the institute and planning for upcoming Admission Process for A. Y. 2021-22.**

**Agenda No. 3 & 4**

Dr. Nilesh P. Salunke presented all the information about current working and progress of the institute and discussed about the plannings related to advertisement for the upcoming Admissions for A. Y. 2021-22. He also discussed with the Committee members, the strategies for commencement of Academics in the coming year.

**Item 3: To review the progress of academic curriculum through online mode & To review and update existing Moodle and eContent.**

**Agenda No. 5 & 6**

The committee members reviewed the progress of academic curriculum through online mode, they also reviewed and instructed to revise and update the Moodle and eContent through which the students can benefit at large. They also wanted us to ensure that all the eContent is up to date as per the industry standards.



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**Item 4: To review Covid safety measures and ensuring vaccination done by all staff and students.**

**Agenda No. 7**

The Committee members reviewed Covid safety measures at the campus and the institute. They also suggested to ensure that, all the staff members as well as students are vaccinated for protection against Covid 19. The committee members asked to follow all the guidelines given by the authorities.

**Item 5: To review status of University affiliation and AICTE approval.**

**Agenda No. 8**

The committee members discussed about the University affiliation and AICTE approval for the next A. Y. 2021-22 and the status of the Work in Progress was reviewed.

**Item 6: To review the status of preparation of NBA accreditation.**

**Agenda No. 9**

The committee members discussed about the preparation of NBA accreditation. Status report of preparation of NBA related activities was taken.

**Item 7: To discuss Alumni association formation of the institute.**

**Agenda No. 10**

The committee members discussed about the formation of Alumni association of the institute and directed to do the needful in this regard.





Shri Vile Parle Kelavani Mandal's

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### Item 8: Review of construction progress of institute and further planning.

#### Agenda No. 11

The Committee members reviewed the Project status report submitted by project team. They also discussed on current infrastructure availability and all other requirements. The committee members appreciated the speedy work towards completion of girls and boys hostel construction work and staff quarters as decided in the last meeting. The Project team was instructed to complete the project work within stipulated time.

### Item 9: To organize online faculty development programs.

#### Agenda No. 12

Extra curricular development of faculty members is the need of the hour. Apart from regular academics they also need some extra updations of things going around. Therefore, the committee members instructed to organize and conduct online faculty development programs which will bring up the knowledge base of the faculties.

### Item 10: Review the completion of Faculty recruitment process.

#### Agenda No. 13

In continuation to the advertisement for recruitment, the committee members reviewed the completion of faculty recruitment done for the upcoming A. Y. 2021-22.



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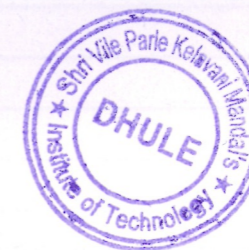
### Item 11: Requirements of equipments and books for the year 2021-22.

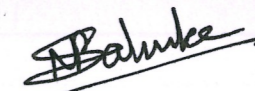
#### Agenda No. 14

Requirement of equipment & books for the year 2021-22 was discussed & finalized.

Place: Dhule

Date: 27/08/2021



  
Dr. Nilesh P. Salunke  
(Principal & Member-Secretary)

**Principal**  
SVKM's Institute of Technology, Dhule



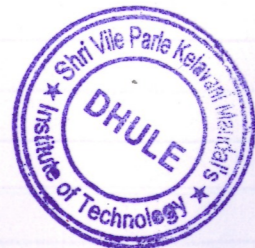
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**Date:** 02/09/2021

**Action taken report**

1. Previous LMC minutes of meeting were approved and ATR was discussed thoroughly and the committee gave satisfactory remark.
2. Planning of advertisements related work like preparation of newspaper advertisements, preparation of Radio Jingle and social media management for Admission process for the A. Y. 2021-22 were placed before the Governing Board so that the same could be published in reputed local daily newspapers, aired on FM channels, etc after their approval. The classes were continued in online mode as per the statutory guidelines issued by the State and Central Government.
3. As per the instructions of the committee members all the faculty members reviewed, revised and updated their eContent so that the students could get updated knowledge and learning of their subjects/academics.
4. As per the instructions given by the committee members regarding Covid safety measures. Safety gears such as automatic sanitizer dispensers were installed at the entrance of the institute building. Infrared thermometers were made available to the security staff at the gates of the campus and the institute to make sure that nobody with fever should be allowed to enter the campus. Additionally all the Teaching and Non Teaching staff members were suggested to complete their vaccination for protection against Covid 19 virus, Data of student vaccination was also collected for record purpose.
5. AICTE Extension of Approval and DBATU University affiliation is received for the next Academic Year 2021-22.
6. As per the committee members' instructions, data collection and all other preparations were started for NBA accreditation process.



**Shri Vile Parle Kelavani Mandal's**

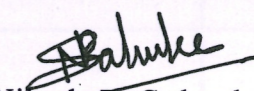
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7. Preliminary procedures to form Alumni association of the institute were started.
8. As per the committee members' instructions, the project team expedited the completion of the boys' hostel, girls' hostel and the staff quarters on priority basis. Partial completion of Girls hostel and staff quarters was completed and was ready for allotment for Girl students and Faculty members.
9. Many online Faculty development programs from online platforms such as IITBombayX, NPTEL, etc. were scheduled for faculty members.
10. Faculty recruitment process was completed for the A. Y. 2021-22 and selected faculties are joining as per their date of joining communicated against the offer letter issued to them.
11. Approved final budget in the LMC regarding requirements of books and equipments for the A. Y. 2022-23 was forwarded to the Governing Board for their perusal and approval.

**Place:** Dhule  
**Date:** 02/09/2021



  
Dr. Niles P. Salunke  
(Principal & Member-Secretary)

**Principal**  
SVKM's Institute of Technology, Dhule



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Outward No. SVKM/IOT/Admin/2021-22/287

Date: 16/02/2022

**NOTICE**

Respected Sir/Madam,

A meeting of the Local Managing Committee of the institute will be held on **Monday, 28<sup>th</sup> February 2022 at 11:00 am** at Board Room of the Institute. The Agenda for the meeting is as given below. This is to request you to kindly attend the meeting.

**A G E N D A**

- Item 1: To confirm the minutes of previous meeting of the Local Managing Committee held on Saturday, 27<sup>th</sup> August 2021.
- Item 2: To review the Action Taken Report on the suggestions/decisions of the Local Managing Committee in the last meeting held,
- Item 3: To review the working and progress of the institute and planning for the admission process for the A. Y. 2022-23.
- Item 4: To review the Admission Campaign for the A. Y. 2022-23.
- Item 5: To review, continuation of Covid safety measures taken by institute and vaccination status of all the staff members as well as students and to plan the gradual transition of academics from online to offline mode.
- Item 6: To plan for University affiliation and AICTE approval for A. Y. 2022-23.
- Item 7: To review the status of preparation of NBA and NAAC accreditation.
- Item 8: To review resumptions of the students accommodation in Hostels after Covid 19 restrictions held in the January 2022 and other further plannings.
- Item 9: To review and plan for finalization of Fees for the A. Y. 2022-23.





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- Item 10: To review the planning for recruitments of Marketing Executive, Receptionists and Peons.
- Item 11: To note the requirements of equipments and books for the year 2022-23.
- Item 12: To transact any other business with the permission of the Chairman.

Yours faithfully,



Dr. Nilesh Salunke

(Principal & Member-Secretary)

**Principal**  
SVKM's Institute of Technology, Dhule



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Copy to,

Sr. No.	Name of Member	Particular	Sign
1	Dr. Ajay Pasari	Chairman	
2	Shri. Rajgopal Bhandari	Member	
3	Shri. Santosh Agrawal	Member	
4	Shri. Ajay Agrawal	Member	
5	Dr. K. B. Patil	Member	
6	Dr. Sameer Goyal	Member	
7	Shri. Anmol Suryavanshi	Member	
8	Shri. Mohammed Juneduddin	Member -	
9	Shri. Tukaram Gawali	Member	
10	Shri. Atul Patwari	Member	







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Date: 28/02/2022

**Minutes of the meeting of the Local Managing Committee.**

The meeting of the Local Managing Committee of Shri Vile Parle Kelavani Mandal Institute of Technology, Dhule (B. Tech) was held on **Monday 28<sup>th</sup> February 2022 at 11:00 AM through at SVKM's Institute of Technology, Dhule.**

The following members were present: -

Sr. No.	Name of Member	Particular	Sign.
1	Dr. Ajay Pasari	Chairman	
2	Shri. Rajgopal Bhandari	Member	
3	Shri. Santosh Agrawal	Member	
4	Shri. Ajay Agrawal	Member	
5	Dr. K. B. Patil	Member	
6	Dr. Sameer Goyal	Member	
7	Dr. Nilesh Salunke	Member-Secretary	
8	Shri. Anmol Suryavanshi	Member	
9	Shri. Mohammed Juneduddin	Member	
10	Shri. Tukaram Gawali	Member	
11	Shri. Atul Patwari	Member	

The meeting began with welcome note by Chairman Dr. Ajay Pasari.

The following points were discussed:



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**Item 1: Review of Previous Meeting held on 27.08.2021.**

**Agenda No. 1 & 2**

Review of previous Local Managing Committee and Action Taken Report was taken and satisfactory remarks were given for implementation of all the discussed points.

**Item 2: Review of working and progress of the institute and planning for upcoming Admission Process and Admission campaign for A. Y. 2022-23.**

**Agenda No. 3 & 4**

Dr. Nilesh P. Salunke presented all the information about current working and progress of the institute and discussed about the current Admission Scenario, Placements, progress of courses like campus credentials & plannings related to advertisement for the upcoming Admissions for A. Y. 2022-23. He further elaborated to the committee about the preparation for the admission campaign.

**Item 3: To review Covid safety measures and ensuring vaccination done by all staff and students and gradual transition of academics from online to offline mode.**

**Agenda No. 5**

The Committee members reviewed Covid safety measures at the campus and the institute. They also reviewed about the status of vaccination done by all the staff members as well as students for protection against Covid 19. The committee members asked to follow all the guidelines given by the authorities so as to protect the campus from the new covid variant - Omicron. The committee members reviewed the progress of academic curriculum through online mode and as things are coming back to normal, they also suggested for gradual transition of academics





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from online to offline mode but within the purview of statutory guidelines.

**Item 4: To plan for University affiliation and AICTE approval for A. Y. 2022-23.**

**Agenda No. 6**

The committee members discussed and planned about the University affiliation and AICTE approval for the next A. Y. 2022-23 and asked to complete all the relevant documentation for the same.

**Item 5: To review the status of preparation of NBA & NAAC accreditation.**

**Agenda No. 7**

The committee members discussed about the preparation of NBA and NAAC accreditation. Status report of preparation of NBA and NAAC related activities was taken.

**Item 6: To review resumptions of the students accommodation in Hostels after Covid 19 restrictions held in the January 2022 and other further plannings.**

**Agenda No. 8**

The committee members discussed about students accommodation in hostels after the end of restrictions due to Covid 19 Omicron Variant. The Committee had asked to start hostel for students but within the purview of statutory guidelines.

**Item 7: To review planning for finalization of Fees for the A. Y. 2022-23.**

**Agenda No. 9**

The committee members reviewed the fees of previous A. Y. 2021-22. Planning and discussion was done to submit Fees proposal to the Fees Regulating Authority for the A. Y. 2022-23. Instructions were given to submit the proposal to FRA.



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**Item 8: To review planning for recruitments of Marketing Executive, Receptionists and Peons.**

**Agenda No. 10**

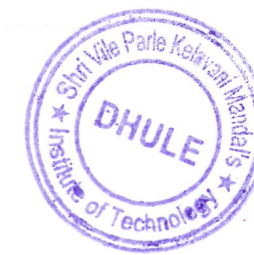
In continuation to the advertisement for recruitment of Marketing Executive, Receptionists and Peons, the committee members reviewed the progress of recruitments in this regard.

**Item 9: Requirements of equipments and books for the year 2022-23.**

**Agenda No. 11**

Requirement of equipment & books for the year 2022-23 was discussed & finalized.

**Place:** Dhule  
**Date:** 28/02/2022



*Salunke*

Dr. Nilesh P. Salunke  
(Principal & Member-Secretary)

**Principal**  
SVKM's Institute of Technology, Dhule



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**Date:** 15/03/2022

**Action taken report**

1. Previous LMC minutes of meeting were approved and ATR was discussed thoroughly and the committee gave satisfactory remark.
2. The committee members reviewed the current working and progress of the institute. Admission campaigning process were initiated for the next A. Y. 2022-23. Planning of advertisements related work like preparation of newspaper advertisements, preparation of Radio Jingle, visiting various institutes, junior colleges, coaching classes and tuitions for data collection and social media management for Admission process for the A. Y. 2022-23 were placed before the committee members for their perusal and approval.
3. As per the instructions given by the committee members regarding Covid safety measures continuation of Safety gears such as automatic sanitizer dispensers were ensured at the entrance of the institute building. Infrared thermometers were made available to the security staff at the gates of the campus and the institute to make sure that nobody with fever should be allowed to enter the campus. Additionally, all the Teaching and Non Teaching staff members were suggested to complete their vaccination for protection against Covid 19 virus (if any), Data of student vaccination was also collected for record purpose. The classes were continued in both online and offline mode as per the statutory guidelines issued by the State and Central Government. Working towards gradual shifting of classes from online to offline mode was started as per the Government's guidelines.
4. Documentation related to AICTE Extension of Approval and DBATU University affiliation for the next Academic Year 2022-23 was started.
5. As per the committee members' instructions, data collection and all other preparations were started for NBA & NAAC accreditation process in the Current Academic Year. Timely review is being done to ensure that there is no time lapse in the work.




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6. As per the committee members' previous instructions, the project team expedited the completion of the boys' hostel, girls' hostel and the staff quarters on priority basis. Partial completion of Girls hostel and staff quarters was completed and was ready for allotment for Boys and Girl students and Faculty members. Around 20 faculty members from IOT, IOP, SOC and SVKM School have already been allotted staff quarters. Some students also resumed accommodation in the hostel buildings after the relaxation of Covid 19 restrictions.
7. Preparation of Fees proposal was initiated for submission to Fees Regulating Authority for the A. Y. 2022-23.
8. Recruitment process of Marketing Executive, Receptionists and Peons was completed for SVKM's Dhule Campus and the selected candidates are joining as per their date of joining communicated against the offer letter issued to them.
9. Approved final budget in the LMC regarding requirements of books and equipments for the A. Y. 2022-23 was forwarded to the Governing Board for their perusal and approval.

**Place:** Dhule  
**Date:** 15/03/2022



  
Dr. Niles P. Salunke  
(Principal & Member-Secretary)  
**Principal**  
SVKM's Institute of Technology, Dhule